



Lakecrest Independent School Grades K-4 Code of Conduct

Our Lakecrest Grades K-4 Code of Conduct is designed to cultivate a positive, respectful, and inclusive environment where all students can learn and grow. At Lakecrest Independent School, we believe that fostering a culture of respect, responsibility, safety, and academic integrity is essential for the well-being and success of our students. By adhering to these standards, we create a supportive and enriching environment where every student can thrive.

Category	Expectations	Interventions/Consequences
Respect for Self, Others, Property	<ul style="list-style-type: none"> ● Treat classmates, teachers, substitutes, staff, and visitors with kindness and consideration. ● Use polite language and manners when communicating with others. ● Listen attentively and refrain from interrupting when others are speaking. ● Respect personal space ● Respect for belongings of self and others (ex: school property, work, library spaces, school supplies, etc.). 	<ul style="list-style-type: none"> ● Verbal warning and reminder of expected behaviour. ● Time-out or brief separation from the group/activity. ● Apology and/or restitution for any harm caused. ● Complete a reflection that will be kept on file for the remainder of the year (Primary Reflection, Elementary Reflection) ● Parental notification and discussion of behaviour with the Assistant Head of School if patterns persist.

<p>Responsibility</p>	<ul style="list-style-type: none"> ● Arrive at school on time and prepared with necessary materials. ● Complete assigned tasks and homework to the best of one's ability. ● Follow classroom rules and instructions from teachers and staff. ● Take ownership of actions and choices. ● Use technology responsibly (time and place, password safety, safe searches, etc.) 	<ul style="list-style-type: none"> ● Verbal warning and reminder of expected behaviour. ● Loss of privileges (e.g., recess time, use of certain classroom materials). ● Make-up assignments or additional responsibilities. ● Parent-teacher conference to discuss ways to improve accountability. ● In-school detention or reflection time to contemplate actions and consequences.
<p>Safety and Well-being</p>	<ul style="list-style-type: none"> ● Keep hands, feet, and objects to oneself to ensure physical safety. ● Follow playground and classroom safety rules. ● Be an UPSTANDER. Report any incidents of bullying, harassment, or unsafe behaviour to a trusted adult immediately. ● Use technology and school resources responsibly and in accordance with school policies. 	<ul style="list-style-type: none"> ● Parental notification and discussion of behaviour with the Assistant Head of School if patterns persist. ● Verbal warning and reminder of expected behaviour. ● Time-out or brief separation from the group/activity. ● Immediate intervention to ensure safety and resolution of the situation. ● Restorative justice practices to address harm caused and repair relationships. ● Counselling or mediation sessions to address underlying issues contributing to unsafe behaviour. ● Complete a reflection that will be kept on file for the remainder of the year (Primary Reflection, Elementary Reflection) ● Suspension or expulsion in cases of severe or repeated infractions that jeopardise the well-being of others.

<p>Academic Integrity</p>	<ul style="list-style-type: none"> ● Be sure to give credit when using someone else's work by mentioning where you found it. ● Work together with your classmates in a friendly and fair way. ● Seek help from teachers when struggling with understanding or completing assignments. ● Complete assignments and assessments honestly and without plagiarism. 	<ul style="list-style-type: none"> ● Verbal warning and reminder of expected behaviour. ● Loss of credit for the assignment or assessment in question. ● Required redo of the assignment possibly with no opportunity for full credit. ● Parental notification and discussion of academic integrity expectations. ● Referral to academic counselling or support services for additional assistance.
<p>Respect for Diversity and Inclusion</p>	<ul style="list-style-type: none"> ● Refrain from using inappropriate language or making offensive comments based on race, ethnicity, gender identity, sexual orientation, religion, age, or disability. ● Embrace and celebrate the diverse backgrounds, cultures, and identities of all members of our school community. ● Stand up against discrimination, prejudice, and bullying in all its forms. ● Engage in constructive dialogue and seek to understand and appreciate differences. 	<ul style="list-style-type: none"> ● Immediate intervention to address the offensive behaviour and ensure the well-being of the harmed individual(s). ● Parental involvement to discuss the incident, the actions taken and the importance of addressing the incident at home. <i>Please note that the parents of the child(ren) who were/may have been harmed will also be notified as well.</i> ● Formal apology and acknowledgment of the impact of the offensive language or comments. ● Educational sessions on diversity, equity, and inclusion to promote understanding and empathy. ● Opportunity for reflection with Student Support Coordinator ● Suspension (in-school or out of school) or possible expulsion for severe or repeated

		infractions that demonstrate a disregard for the rights and dignity of others.
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At Lakecrest Independent School, we are committed to creating a welcoming and inclusive environment where all students feel valued, respected, and supported. Discriminatory language and behaviour have no place in our school community, and we hold ourselves accountable for upholding the principles of diversity, equity, and inclusion.

Mitigating Factors

The Administrative Team will consider the following mitigating factors when considering a suspension:

- the pupil does not have the ability to control his or her behaviour;
- the pupil does not have the ability to understand the foreseeable consequences of his or her behaviour;
- the pupil’s continuing presence in the school does not create an unacceptable risk to the safety of any other person.

The Administrative Team will also consider the following factors if they mitigate (moderate) the seriousness of the incident or the behaviour of the student involved:

- the pupil’s history and age, whether progressive discipline has been used, if a behaviour has been motivated by harassment or discrimination, and/or the impact on the ongoing education of the student.

Note: In some cases, even though the offence calls for a mandatory suspension pending an investigation, the consideration of the mitigating circumstances may cause the Administrative Team not to suspend and instead take other actions.